**Purpose:**

The purpose of this document is to outline the support provided by *Teaching Excellence* in order to set our candidates up for success on, and passage of, their content exam passage needed for initial certificate issuance in as few attempts as possible.

Please Note*: If a candidate is not formally admitted to the Teaching Excellence program, they cannot be recommended for TExES content exams. They may take Pre-Admission Content Test (PACT) content exams; All support provided by Teaching Excellence for a candidate that has not been Formally Admitted is for ‘Development Purposes Only’ as requested by the candidate’s district.*

**The Process:**

The graphic below illustrates the five possible test attempts and the action items required by you, the candidate, upon failing the attempt before *Teaching Excellence* will recommend you for a for an additional test attempt. You will notice that official TE Test Prep Plans and Approval begin after **Attempt 1** is failed, and continue until passage of the exam. **Please read the rest of this document carefully, noting each of the details outlined for each failed attempt.**

* Transfers into the *Teaching Excellence* ACP will be required to complete any test prep steps outlined in the graphic below that correspond with any attempts in their previous program/as a PACT candidate. For example, if a candidate is admitted to the program with 3 failed test attempts, they will be given access to the TExES Test Prep Manual and the preparation tool called ‘Certify Teacher’. They will also be required to submit and complete a test prep plan, attend a test prep day, and show evidence of Certify Teacher use.

NOTE: Any PACT attempts that resulted in a failure count towards the total 5 attempts, after which you will need to apply for a waiver.

**Content Exam Prep Plan (completed before approval for Attempt 2)**

Please reference the Pearson prep manual for your particular certification area and the score reports from your previous attempts in order to obtain the competencies. They can be found here: <http://www.tx.nesinc.com/PageView.aspx?f=GEN_PreparationMaterials.html>

Please Reference the ‘Certify Teacher’ resources, specifically, that you plan to use.

Fill out the chart below and reflect on your test attempts thus far and create a study plan that will set you up for success.

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| **Competencies in which I excel** | **Competencies in which I need to improve** |
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| **List the competencies in which you need to improve:** | **What is your plan for learning** *(e.g. resources, people, materials used)***?** | **How will you know when you are prepared successfully** *(e.g. time spent, number of aligned questions correct, Certify Teacher scores, etc.)?* | **Evidence of competency preparation** *(e.g. signature of tutor, attached score report from practice test, etc.)* |
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Plan approved by *Teaching Excellence* Certification Team:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher’s signature verification of test prep completion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of test approval by TE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Content Exam Prep Plan (completed before approval for Attempt 3)**

Review of Content Exam Prep Plan completed before Attempt 2

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| What will I change in my preparation for this exam to ensure I’m successful on my next attempt? What was challenging in preparing for my last test attempt? |
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Please reference the Pearson prep manual for your particular certification area and the score reports from your previous attempts in order to obtain the competencies. They can be found here: <http://www.tx.nesinc.com/PageView.aspx?f=GEN_PreparationMaterials.html>

Please Reference the ‘Certify Teacher’ resources, specifically, that you plan to use.

Fill out the chart below and reflect on your test attempts thus far and create a study plan that will set you up for success.

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| **Competencies in which I excel** | **Competencies in which I need to improve** |
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| **List the competencies in which you need to improve:** | **What is your plan for learning** *(e.g. resources, people, materials used)***?** | **How will you know when you are prepared successfully** *(e.g. time spent, number of aligned questions correct, Certify Teacher scores, etc.)?* | **Evidence of competency preparation** *(e.g. signature of tutor, attached score report from practice test, etc.)* |
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Plan approved by *Teaching Excellence* Certification Team:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher’s signature verification of test prep completion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of test approval by TE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Content Exam Prep Plan (completed before approval for Attempt 4)**

Review of Content Exam Prep Plan completed before Attempt 3

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| What will I change in my preparation for this exam to ensure I’m successful on my next attempt? What was challenging in preparing for my last test attempt? |
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Please reference the Pearson prep manual for your particular certification area and the score reports from your previous attempts in order to obtain the competencies. They can be found here: <http://www.tx.nesinc.com/PageView.aspx?f=GEN_PreparationMaterials.html>

Please Reference the ‘Certify Teacher’ resources, specifically, that you plan to use.

Fill out the chart below and reflect on your test attempts thus far and create a study plan that will set you up for success.

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|  **Competencies in which I excel** | **Competencies in which I need to improve** |
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| **List the competencies in which you need to improve:** | **What is your plan for learning** *(e.g. resources, people, materials used)***?** | **How will you know when you are prepared successfully** *(e.g. time spent, number of aligned questions correct, Certify Teacher scores, etc.)?* | **Evidence of competency preparation** *(e.g. signature of tutor, attached score report from practice test, etc.)* |
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Plan approved by *Teaching Excellence* Certification Team:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher’s signature verification of test prep completion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of test approval by TE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Content Exam Prep Plan (completed before approval for Attempt 5)**

Review of Content Exam Prep Plan completed before Attempt 4

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| What will I change in my preparation for this exam to ensure I’m successful on my next attempt? What was challenging in preparing for my last test attempt? |
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Please reference the Pearson prep manual for your particular certification area and the score reports from your previous attempts in order to obtain the competencies. They can be found here: <http://www.tx.nesinc.com/PageView.aspx?f=GEN_PreparationMaterials.html>

Please Reference the ‘Certify Teacher’ resources, specifically, that you plan to use.

Fill out the chart below and reflect on your test attempts thus far and create a study plan that will set you up for success.

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| **Competencies in which I excel** | **Competencies in which I need to improve** |
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| **List the competencies in which you need to improve:** | **What is your plan for learning** *(e.g. resources, people, materials used)***?** | **How will you know when you are prepared successfully** *(e.g. time spent, number of aligned questions correct, Certify Teacher scores, etc.)?* | **Evidence of competency preparation** *(e.g. signature of tutor, attached score report from practice test, etc.)* |
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Plan approved by *Teaching Excellence* Certification Team:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher’s signature verification of test prep completion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of test approval by TE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_